

Toubik.com

Privacy Policy

Toubik fully respects your right to privacy and complies with its obligations under the General Data Protection Regulations (GDPR). The following privacy policy outlines the personal information that Toubik collects on this website and details how it's processed. It also outlines your rights as a data subject and how Toubik can assist.

Toubik does not collect personally identifiable information unless you choose to provide it.

Our site may contain links to other websites. Toubik is not responsible for the content and privacy policies of those websites. Please check their specific policies for the required information.

Information we collect

You can choose to browse our site anonymously.

We may collect personally identifiable information about you. There are three primary forms where Toubik collect information on this website. The data we collect is as follows:

Get in Touch / Talk to an Toubik Specialist Form

- First Name
- Last Name
- Email Address
- Phone Number
- Website Address
- Service Interests

Newsletter Signup Form

- Email Address

We also collect information from you when you visit our website using Google Analytics for statistical analysis purposes.

If you send Toubik an email, we may collect your name, your email address, and any other information which you choose to give us. This information will be used to assist and reply to the query you have.

If Toubik do collect any personal data, it will be processed and stored securely, for no longer than is necessary in light of the reason(s) for which it was first collected. We will comply with our obligations and safeguard your rights under the GDPR at all times.

Use of your information

Get in Touch Form: We use the information collected on this form to be able contact you with relevant information in relation to the Toubik services you have enquired about.

Newsletter Signup: The email address provided will be used to contact you in relation to updates to Toubik Products and Services.

The legal basis for processing your personal information is based on consent and legitimate interests.

Data Security / Access

Toubik follow accepted industry standards to protect personal information you have provided. We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

Any information stored and processed will be within the EU.

Data Retention

As per GDPR, Toubik will hold personal data for no longer than necessary as defined by our Data Retention Policy.

For newsletter signups, your data will be kept until you unsubscribe from those mails or contact contact@toubik.com asking to be removed.

Disclosure of Data to 3rd Parties

Toubik does not sell or share personal information about you with other people or non-affiliated companies except to provide you services you requested, when we have your permission to do so.

Non-personally identifiable visitor information may be provided to other parties for reporting and statistical purposes. E.g. Google Analytics.

Your Rights

You have rights under GDPR legislation, with regard to our processing of your data. You can exercise these rights at any time by contacting us via email at contact@toubik.com.

You have the right to be informed about any personal data which Toubik holds relating to you, including how we acquired such data, and the purposes for which it is being used. This right requires that you will be given a copy of your personal data which you may have supplied to us via our website.

To exercise this right, you must make your request in writing email to the contact details specified below.

You should include adequate information to identify yourself and such other relevant information that will reasonably assist us in fulfilling your request. Your request will be dealt with within one month from the date on which your request was received.

You also have the right to have inaccurate personal data corrected. If you discover that we hold inaccurate personal data about you, you have a right to instruct us to correct that information. Such an instruction must also be in writing and must contain evidence of the correct information.

In certain circumstances, you have the *Right to be Forgotten*. This means that you can request that Toubik removes any and all references to you from our records and systems. We will comply with all such requests in a timely manner, as required by the Data Protection legislation, unless other operational or legal obligations require us to retain such data for a particular purpose or period of time.

You have the right, at all times, to object to processing of your personal data which you find intrusive, excessive or unwarranted. Toubik will respect your right to do so, but may need to continue such processing where required do to so by law, or within the terms of an existing contractual arrangement.

Toubik does not knowingly collect personal information from children under the age of 16. If you are under the age of 16, please do not submit any personal information through the Site.

Cookies

The following are the default cookies that are used by Toubik system services.

Google Analytics (Universal)

Google Analytics is an analytical tool used to measure website performance.

Cookie Name	Cookie Purpose	Expiry	Category
__ga	Used to distinguish users	2 years	Statistical
_gat	Cookie used to throttle request rate	1 minute	Statistical
_gid	Used to distinguish users. Google Analytics uses this cookie to store and update a unique value for each page visited. The cookie is updated every time you submit the data to Google Analytics.	24 hours	Statistical
_gac_ua	Used to store campaign information in order to provide AdWords with a more reliable way to measure the interactions customers have with your business. Analytics writes campaign information to the _gac cookie when a user opens a page on your site via a URL that employs AdWords auto-tagging	90 days	Statistical

More Information: <http://www.google.com/policies/privacy/>

How can I control cookies via my Web Browser?

Please click on the link of your respective Web Browser below to find out more info on how you can control cookies.

- [Google Chrome](#)
- [Microsoft Edge](#)
- [Mozilla Firefox](#)
- [Microsoft Internet Explorer](#)
- [Opera](#)
- [Apple Safari](#)

Contact Information

Questions, comments and requests regarding this privacy statement should be addressed to:

email: contact@toubik.com

If you have any cause for complaint about our use of your personal data, please contact us and we will do our best to solve the problem for you.

Changes to Privacy Policy

Our Privacy Policy may change from time to time in the future. We recommend you revisit this page periodically to check for updates.